



COMMUNITY EVENT PERMIT PROCESS

STEP 1 COLLECT APPLICATIONS

The organizer collects vendor applications for ALL food vendors including prepared food, prepackaged food, beer booths, mobile food facilities, caterers, vendors with annual vendor permits etc. (ALL food and beverage booths)

STEP 2 SUBMIT APPLICATIONS

A minimum of 2 weeks prior to the event, the organizer submits all food vendor applications AND an organizer application to Tulare County Environmental Health

STEP 4 PAY ALL FEES

The organizer pays all health fees prior to the start of the event. Payment can be made online with a credit card or in person at our office with cash or check

STEP 3 RECEIVE INVOICE

The organizer will receive an invoice via email after the applications have been processed. The organizer will be charged for the organizer fee as well as any one-time vendor fees. No fees will be charged for vendors with annual vendor, catering, or mobile permits.

STEP 5 VENDOR APPLICATIONS ARE REVIEWED

Inspectors will review the vendor applications prior to the event and may call vendors for clarification/ reminders of booth set up.

STEP 6 VENDORS INSPECTED AT THE EVENT

Food booths will be inspected the day of the event and given a temporary permit for that event. Violations will be corrected on site during the inspection. Major violations that cannot be corrected may result in booth closure.